# Letter of Invitation

**Employer:** ContourGlobal Hydro Cascade CJSC

**The ContourGlobal Hydro Cascade CJSC** hereinafter referred to as “the Employer”, now invites bids from suppliers / contractors for the procurement of **“Reconstruction works of the roofs of the stoplog gate and machine hall of Shamb HPP**” of ContourGlobal Hydro Cascade CJSC.

**RFP reference number: CGHC 12/24**

**Country:** *Armenia*

**Issued on:** *17 May 2024*

Dear Colleagues,

ContourGlobal Hydro Cascade CJSC (Employer), a [ContourGlobal](https://www.contourglobal.com/) company, now invites Proposals for selection of an experienced contractor to perform the “Reconstruction works of the roofs of the stoplog gate and machine hall of Shamb HPP” of ContourGlobal Hydro Cascade CJSC*.*

1. The procurement will be conducted through an open tender process which will be carried out in two stages with Request for Proposal (“**RFP**”) method in two sealed envelopes, where the Bidders submit the Technical proposal and the Financial proposal in a sealed envelopes simultaneously using the Coupa e-procurement system ([Coupa Supplier Portal (coupahost.com)](https://supplier.coupahost.com/sessions/new)).
2. Suppliers/Vendors shall submit their proposals electronically using Coupa system and subject to the terms and conditions of use of Coupa as well as to the terms and conditions of the procurement document RFP.
3. In the first stage, technical proposals will be opened and evaluated against the requirements of the tender package. Any technical proposal that does not meet the requirements of the tender package and/or technical specifications which shall be considered non-responsive and shall not be considered during the opening of Financial Proposal. The duration of the works is 90 days, starting from the contract signature date.
4. The specified works for Contractors are classified as risk of **class A** under the Labor Protection Technical Safety and Environmental Protection Management Procedure.
5. The deadline for Proposals submission is 11:00 hours Yerevan time on 14 June 2024*.*

Interested companies may obtain further information and clarifications on this RFP by submitting a written request to procurement officer A. Nikolayan [arevik.nikolayan@contourglobal.com](mailto:arevik.nikolayan@contourglobal.com); Phone` +37428450022.

Bidders who are interested in this procurement opportunity may write to: [arevik.nikolayan@contourglobal.com](mailto:arevik.nikolayan@contourglobal.com) confirm their interest with their email address and receive an invitation to Coupa system.

1. The RFP has been prepared in accordance with the ContourGlobal Hydro Cascade CJSC Procurement Procedure in adherence to Public Services Regulatory Commission Resolution 273A of August 19, 2020 (<https://eservices.contourglobal.eu/armenia/>). The RFP shall be conducted in compliance with the legislation of the Republic of Armenia and the procurement procedure of ContourGlobal Hydro Cascade CJSC. Disputes arising out of this RFP are subject to review in the courts of the Republic of Armenia.

The complete tender documents can be downloaded free of charge by the following link․ https://contourglobal.box.com/s/[3o70k92p8krwvoh3osmfww35omt3wyui](https://contourglobal.box.com/s/3o70k92p8krwvoh3osmfww35omt3wyui)